

SIGN Grant Program

City of Florence

Eligibility Requirements

The sign grant program is available to business and/or building owners that are located in the downtown "H1 Historic District" as defined by the City of Florence Zoning Map.

Sign grants will pay the first \$500.00 of the cost of building signage. No match is required by the applicant if the sign is \$500.00 or less.

Application Process

Applications are accepted by the Downtown Development Office at anytime during the year. However, if all available funds have been expended for the fiscal year, the application will not be considered until the next fiscal year.

Application Requirements

The grant application must include a recent price quote for the proposed project from a sign company. If the grant is awarded, three bids will need to be solicited and the project shall be awarded to the lowest qualified bid. The Downtown Development Office can assist the applicant in obtaining bids.

Guidelines

The sign must meet design guidelines. If desired, the Downtown Development Office will assist the applicant with a sign design.

The design must be approved by the City of Florence Planning Director or Design Review Board. In the event that a grant is awarded and the sign does not meet the design standards, the City of Florence reserves the right to revoke the grant.

Unless otherwise agreed, the payment of grant funds shall be disbursed directly to the sign company, not to the applicant.

CITY OF FLORENCE SIGN GRANT APPLICATION

Applicant _____

Street Address _____

Mailing Address (if different) _____

Contact Person _____ Title _____

Daytime Phone _____ Fax _____ Email _____

Applicant is: Building & Business Owner Business Owner Building Owner

If applicant is not the building owner, please provide the following:

Building Owner Name _____

Mailing Address _____

City _____ State _____ Zip _____

Important: If applicant is not the building owner, please include a letter from the building owner providing endorsement and permission for the utilization of new signage.

How long has the current business been at this location? _____

Estimated Total Cost of Sign: \$ _____
(Please include quote from sign company)

Estimated completion date for signage _____

Certification

I certify to the City of Florence that all of the information contained in this application is true and correct to the best of my knowledge.

I understand that if I am approved for this grant, the City may be required to issue me an IRS Form 1099-G for the grant payments I receive from the City, depending upon the federal tax classification status marked on the IRS Form W-9 that I will be required to complete as a condition of obtaining this grant.

Applicant's Signature

Date